



Incident Notification Form

This is the **Incident Notification Form** for incidents involving Summers-Taylor, Inc. vehicles and third party auto & property damage. The information required below will be used to investigate your incident. Please ensure that all available information is filled out below. If you have photos and videos, please attach them to your email. If not, it could delay how long it takes to process the investigation.

Please submit this form to jessej@summerstaylor.com

Submitting notification for? Individual Business

Business Name			
First Name		Last Name	
Phone Number			
Address			
City		State	
Postal Code			
Email Address			

Preferred method to contact? Phone Text Email

What Happened?

Incident / Event Date	MM/DD/YYYY
Incident / Event Time	HH:MM AM/PM
Location of Incident	
Describe in detail the incident / event, including what occurred immediately before and after, Summers-Taylor vehicle description, truck number, equipment, etc.	

Damage Information:

What is damaged: Damage to vehicle Damage to property Both

Damage Type: Rock Damage Tar Damage

Other

For Vehicle:

Year	Make	Model	Color
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For Property:

Describe Damaged Property